



MANEPO
P.O Box 51408
Limbe
info@manepo.org

Purchase Order
No. 2019- 1223838

CONTRACT FOR SERVICES

MANEPO Contact Name:
Tel:
Fax:
Email:
Date:

Currency and Net Amount	: MK
VAT Amount	: MK
Total Amount	: MK
Payment Terms	:

Please confirm the acceptance of this purchase order (PO) by returning (1) original, Signed and stamped, by mail to MANEPO Contact indicated above, within seven (7) days. Failure to do so may delay payment of your invoice.

Receipt by MANEPO of the original signed PO, Contractor's written confirmation order, or initiation of performance under this PO by the Contractor will constitute acceptance of the PO by the Contractor, including all terms and conditions herein contained or otherwise incorporated by reference. Any additional of different terms and conditions proposed by the Contractor are rejected unless expressly approved in writing by an authorized representative of MANEPO.

Contractor:
[Representative's Name]

MANEPO Country Director
Andrew Kavala

Signature:

Signature:

Date:

Date:

Place:

Place:

- I. The contract is compose of the following documents listed in their order of precedence:
 - This PO including any specific conditions

- Annex 1: Terms and conditions applicable to MANEPO Contracts and Services.

II. SPECIFIC CONDITIONS

1. The contractor will provide vehicle hire service on 6 April, 2019 and from 8 to 12 April, 2019
2. Upon completion of performance of services, MANEPO will pay the contractor a total amount of **MK 360,000 (Three hundred sixty thousand kwacha only)** which will be paid upon submission of an invoice.
3. Billing address: in accordance with paragraph 3.2 of the Terms and Conditions applicable to MANEPO Contracts of Services (Annex 1) the contractor will submit invoice(s) for payment indicating the number of the PO that it relates to, the invoiced amount and the date of completion of services.

Invoices must be addressed to: Malawi Network for older persons' Organizations (MANEPO), Eber House, P.O Box 51408, Limbe, Malawi.